

READ ME FIRST

Activate Your Phone

To begin using your phone, you will need the activation code that was emailed to your telephone administrator.

- For a quick video on activating your IP phone, go to www.youtube.com/8x8inc and click the **Activating Your 8x8 IP Phone** playlist.
- To activate a cordless phone or analog terminal adaptor (ATA), refer to the activation guides at www.8x8.com/UserGuides.

Phone System Setup

If you are a new 8x8 Virtual Office phone system customer, visit www.8x8.com/Welcome. Then scroll down to the Online Training section and select **Virtual Office Administrator** for helpful videos and setup instructions.

Training Resources

8x8 offers comprehensive training for both end users and phone system admins through free, self-service online learning as well as fee-based, instructor-led classes. Visit www.8x8.com/Welcome today to get the most out of your Virtual Office experience!

For any setup issues or questions about your services and features, please visit support.8x8.com.

To view our user guides, please visit
www.8x8.com/UserGuides



New to 8x8?

Visit www.8x8.com/Welcome